



POSITION PROFILE:

Clinical Project Manager

Acer Therapeutics Inc.
(Nasdaq: ACER)
www.acertx.com

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Company Overview

We are a pharmaceutical company focused on the acquisition, development and commercialization of therapies for serious rare and life-threatening diseases with significant unmet medical needs. Acer was founded in 2013, went public in 2017 and raised \$100 million to date. Acer's pipeline includes four programs: ACER-001 (sodium phenylbutyrate) for treatment of various inborn errors of metabolism, including urea cycle disorders (UCDs) and Maple Syrup Urine Disease (MSUD); ACER-801 (osanetant) for treatment of induced Vasomotor Symptoms (iVMS); EDSIVO™ (celiprolol) for treatment of vascular Ehlers-Danlos syndrome (vEDS) in patients with a confirmed type III collagen (COL3A1) mutation; and ACER-2820 (emetine), a host-directed therapy against a variety of infectious diseases, including COVID-19. Each of Acer's product candidates is believed to present a comparatively de-risked profile, having one or more of a favorable safety profile, clinical proof-of-concept data, mechanistic differentiation and/or accelerated paths for development through specific programs and procedures established by the FDA. In March 2021, Acer entered into a Collaboration and License Agreement with Relief for development and commercialization of ACER-001.

The company is led by a management team experienced in the development and commercialization of rare disease therapeutics. Acer's strategy is predicated upon time and cost-efficient drug development, with the goal of delivering safe and effective therapies to patients with urgency.

Acer has a strong company culture and is committed to creating and maintaining an environment that values individual rights, hard work, fosters creativity, and promotes success. The Company is growing and is fueled by the talent and expertise of our employees and driven by the commitment to treating patients with significant unmet medical needs.

Location – United States

As a part of the Acer team, you will have the opportunity to work where you're most productive. We have offices in Newton, Massachusetts and Bend, Oregon. Some travel, post COVID-19 pandemic, to our East Coast (Newton, MA) and West Coast (Bend, OR) offices may be required, as well as other US meeting locations.

However, most of us work out of a home office, co-working space, in a rainforest, at the beach, on a train, in a plane, you name it, we're there. We're a talented, unconventional and collaborative team that knows no boundaries who are always looking to work smarter and support one another. In addition to ultimate work flexibility, we also provide world-class benefits to support the ongoing health and wellness of our employees and their families.

Reporting Relationship

The Clinical Project Manager will report directly to the Group Vice President, Clinical Development.

Job Description

The Clinical Project Manager (CPM) is responsible for orchestrating clinical operational activities across one or more compounds that are in development. The CPM executes high quality, integrated cross-functional plans for the project while adhering to appropriate standards and



processes to ensure completion of project team goals in compliance with applicable GCP/ICH guidelines and other regulatory requirements. The CPM is responsible for the execution of one or more trials, from protocol design to the final clinical study report and applies best practices in the development, initiation, planning, execution, control and completion of studies. This position coordinates the activities of functional groups that comprise the project team, to ensure proper conduct and timely completion of all projects. Additionally, the CPM is responsible for coordinating efforts for the management of assigned studies both within the Company and through a variety of vendors.

Job Responsibilities

- Provide operational management of one or more assigned clinical projects with a focus on clinical quality in accordance with federal regulations, ICH GCP guidelines and the clinical protocol
- Drive progress and operational excellence for clinical trials from planning to close-out, manage budgets, timelines, and resources for assigned clinical studies and escalate variances within the established processes
- Participate in creation and/or review of all supporting documents for a clinical study with minimal oversight – Protocols, Statistical Analysis Plans, CRFs, Data Management Plans, Clinical Study Reports, etc. to ensure seamless integration between clinical objectives and study performance
- Recommends strategies for, and oversees, the execution of activities associated with clinical monitoring, safety, eligibility, enrollment, and data consistency
- Develop study plans and lead system set-up
- Guide vendor selection and management/oversight
- Lead site identification and initiation, and patient recruitment and retention strategies
- Lead site training efforts
- Plan and present at investigator meetings and vendor meetings
- Manage vendor relationships and monitor performance
- Develop good working relationships with study site staff as required
- Lead cross-functional study teams
- Lead internal communication of project status
- Track and report on the progress of study metrics

Job Requirements

- A BS/MS or higher in biomedical-related field like medical technology or life science
- Minimum of 8 years of directly related experience is desired
- Proven experience in the oversight of the operational aspects of all stages of clinical studies (e.g., regulatory requirements, drug development process, clinical trial material considerations, budgeting and forecasting, trial operational considerations, and clinical compliance).
- Expertise in monitoring operational functions and working knowledge of data management
- Finally, the candidate will need to embrace Acer's mission and core values.



Success Factors

- Strong personal leadership skills to drive performance and support corporate objectives.
- Ability to work collaboratively and effectively with others.
- Ability to work under pressure and meet deadlines.
- Strong analytical and communication skills.
- Well organized and detail oriented.
- Creativity and resilience in problem solving.
- Relentless hands-on drive to implement and accomplish performance goals.
- Effective management of vendor partners to ensure project scope is achieved within defined budget.
- Ability to independently research, design, and implement platform technology solutions.

Compensation

Acer seeks an individual of exceptional ability and will offer a competitive compensation package commensurate with candidate's individual skills and experience.

The Acer Ethos

We founded Acer on the fundamental mission that we will invest in developing innovative therapies for people impacted by serious rare diseases with significant unmet medical need and make them broadly accessible. In an era when the pharmaceutical industry is making huge strides in advancing therapeutic options for rare conditions, that may not sound atypical. But we believe we have a better way and it will deliver significant value to patients and their caregivers, healthcare systems and society.

Be led by patients, their caregivers and clinicians.

We don't just put patients first, we are fueled by their resilience to adversity. That's why patients and their caregivers lead us in how to think about shaping our drug development programs so that our products will deliver optimal outcomes and earn the commitment of treating clinicians.

We recognize that drugs can offer tremendous benefit to patients and clinicians alike, but often leave both with an incomplete promise. That's why we engage with patient and clinician communities in our targeted pipeline areas and listen to their needs in order to reflect their inputs early and throughout our drug program development.

Indeed, such collaboration enables us to solve challenges and design solutions together.

Our Core Principles

1. Obligation to prioritize the Patient & their Family
2. Be Compassionate
3. Respect other's perspectives
4. Responsibility to do what's right – always!
5. Total Transparency
6. Celebrate Diversity
7. Humility



8. Be Courageous
9. Accountability
10. Be Unconventional

We will be accountable to this Ethos and Core Principles. We encourage open and transparent communication that can help us to drive our mission forward. We may seem impatient, but it is only because we want to get there faster. We are in this, together.

Acer is committed to continuously work to create a diverse and inclusive workplace and is proud to be an equal opportunity employer. Our goal is to promote a culture where diversity of thought, backgrounds, gender, gender identity, race, national origin, sexual orientation, religion, genetics, disability age or veteran status, is given equal consideration for employment.