



POSITION PROFILE:

Senior Manager, FP&A

Acer Therapeutics Inc.
(Nasdaq: ACER)
One Gateway Center
Suite 351
Newton, MA 02458
www.acertx.com

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Company Overview

We are a pharmaceutical company focused on the acquisition, development and commercialization of therapies for serious rare and life-threatening diseases with significant unmet medical needs. Acer was founded in 2013, went public in 2017 and raised \$100 million to date. Acer's pipeline includes four programs: ACER-001 (sodium phenylbutyrate) for the treatment of various inborn errors of metabolism, including urea cycle disorders (UCDs) and Maple Syrup Urine Disease (MSUD); EDSIVO™ (celiprolol) for the treatment of vascular Ehlers-Danlos syndrome (vEDS) in patients with a confirmed type III collagen (COL3A1) mutation; ACER-801 (osanetant) for the treatment of induced Vasomotor Symptoms (iVMS); and ACER-2820 (emetine), a host-directed therapy against a variety of infectious diseases, including COVID-19. Each of Acer's product candidates is believed to present a comparatively de-risked profile, having one or more of a favorable safety profile, clinical proof-of-concept data, mechanistic differentiation and/or accelerated paths for development through specific programs and procedures established by the FDA.

The company is led by a management team experienced in the development and commercialization of rare disease therapeutics. Acer's strategy is predicated upon time and cost-efficient drug development, with the goal of delivering safe and effective therapies to patients with the utmost urgency.

Acer has a strong company culture and is committed to creating and maintaining an environment that values individual rights, hard work, fosters creativity, and promotes success. The Company is growing and is fueled by the talent and expertise of our employees and driven by the commitment to treating patients with significant unmet medical needs.

Location – United States

As a part of the Acer team, you will have the opportunity to work where you're most productive. We have offices in Newton, Massachusetts and Bend, Oregon. Some travel, post COVID-19 pandemic, to our East Coast (Newton, MA) and West Coast (Bend, OR) offices may be required, as well as other US meeting locations.

However, most of us work out of a home office, co-working space, in a rainforest, at the beach, on a train, in a plane, you name it, we're there. We're a talented, unconventional and collaborative team that knows no boundaries who are always looking to work smarter and support one another. In addition to ultimate work flexibility, we also provide world-class benefits to support the ongoing health and wellness of our employees and their families.

Reporting Relationship

The Senior Manager, FP&A will report to the VP Finance, Controller.

Job description

This position will have a variety of accounting and finance responsibilities including monthly and quarterly metrics reporting/analysis, financial planning/forecasting for entire business, and assisting with month-end close processes. The Senior Manager, FP&A will work with VP Finance, Controller to execute, maintain and enhance budgeting and monthly/quarterly forecasting processes and collaborate across multiple teams within Acer.

Responsibilities

- General
 - Act as subject matter expert in utilizing existing systems and data to inform strategic analysis
 - Assist VP Finance, Controller with managing and maintaining the Oracle ERP and FP&A tools and systems
 - Support and adhere to strong internal control policies and procedures and identify areas where improvements can be made
- Budgeting, Planning and Analysis
 - Assist with all aspects of annual budgeting process and monthly/quarterly rolling forecasts to ensure timely and accurate plans are provided to management for decision making
 - Own all FP&A systems, reports and documents and maintain same with highest level of accuracy and efficiency
 - Ensure contracts are tracked correctly and in real-time, and invoices are tracked against open commitments to ensure accuracy to facilitate meaningful budget/forecast to actual financial reporting
 - Work with VP Finance, Controller daily to ensure actual expenses are recorded to correct department and project and variance analysis is performed concurrently to update monthly/quarterly rolling forecasts
 - Work with VP Finance, Controller to model revenue and collaboration partner receipts, to include in annual budgets and monthly/quarterly rolling forecast
 - Work with VP Finance, Controller to manage Acer's cash flow to meet quarterly and annual targets, in anticipation of Acer generating revenue and beyond
 - With VP Finance, Controller, assist as liaison between each budget owner and the finance and accounting team to make sure each budget owner has the information and analysis they need to adequately manage their function from a financial perspective on a day to day basis
- Close process
 - Work with Director of Accounting to ensure expenses are captured and recorded in a manner consistent with line items budgets & expense forecasts for each department and project
 - Assist in compilation of monthly and quarterly financial package used by VP of Finance, Controller and CFO to review results of operations

- Special projects and process improvements
 - Support VP Finance, Controller through SEC Reporting process – ideal candidate will own FP&A system administration to support planning processes
 - Provide support for special projects and ad-hoc reporting and analysis as necessary
 - Comply with corporate policies and procedures, as well as US healthcare laws and regulations

- Success Factors
 - Strong experience with systems and data extraction from systems
 - Experience with forecasting both cashflow and accrual-based revenues & expenses
 - Ability to work collaboratively and effectively with others both face to face and over remote communication
 - Ability to work under pressure and meet deadlines
 - Strong analytical and communication skills
 - Well organized and strong attention to detail

- Job Requirements
 - Bachelor’s degree in Accounting or Finance with at least 8 years of relevant experience; 10+ years preferred
 - Experience at a public, revenue generating company is preferred
 - Proficiency in Excel and PowerPoint
 - Experience with ERP (Oracle Fusion preferred) and planning and analysis tools (EPM, Adaptive Planner, SAGE IntAcct, AnaPlan,etc)
 - System implementation hands on experience preferred
 - Working knowledge of Generally Accepted Accounting Principles (US GAAP)
 - Successful experience in fast-paced entrepreneurial environment
 - Experience in the Biotech industry a plus but not required
 - Finally, the candidate will need to embrace our ethos and principles

Compensation

Acer seeks an individual of exceptional ability and will offer a competitive compensation package commensurate with candidate’s individual skills and experience.

The Acer Ethos

We founded Acer on the fundamental mission that we will invest in developing innovative therapies for people impacted by serious rare diseases with significant unmet medical need and make them broadly accessible. In an era when the pharmaceutical industry is making huge strides in advancing therapeutic options for rare conditions, that may not sound atypical. But we believe we have a better way and it will deliver significant value to patients and their caregivers, healthcare systems and society.

Be led by patients, their caregivers and clinicians.

We don't just put patients first, we are fueled by their resilience to adversity. That's why patients and their caregivers lead us in how to think about shaping our drug development programs so that our products will deliver optimal outcomes and earn the commitment of treating clinicians.

We recognize that drugs can offer tremendous benefit to patients and clinicians alike, but often leave both with an incomplete promise. That's why we engage with patient and clinician communities in our targeted pipeline areas and listen to their needs in order to reflect their inputs early and throughout our drug program development.

Indeed, such collaboration enables us to solve challenges and design solutions together.

Our Core Principles

1. Obligation to prioritize the Patient & their Family
2. Be Compassionate
3. Respect other's perspectives
4. Responsibility to do what's right – always!
5. Total Transparency
6. Celebrate Diversity
7. Humility
8. Be Courageous
9. Accountability
10. Be Unconventional

We will be accountable to this Ethos and Core Principles. We encourage open and transparent communication that can help us to drive our mission forward. We may seem impatient, but it is only because we want to get there faster. We are in this, together.

Acer is committed to continuously work to create a diverse and inclusive workplace and is proud to be an equal opportunity employer. Our goal is to promote a culture where diversity of thought, backgrounds, gender, gender identity, race, national origin, sexual orientation, religion, genetics, disability age or veteran status, is given equal consideration for employment.